

Allocation User Day Transfer Form
(You may print a hardcopy of this form from your web browser)

- This form shall be used to notify DNR of a single day transfer of allocated user days
- Both the donor and borrower of allocated user days must sign this form prior to submitting to DNR
- This form shall be submitted to DNR no later than 24 hours prior to the use of transferred allocated user days
- The borrower shall attach a copy of this form to monthly customer reports submitted to DNR
- A separate form shall be submitted to DNR for each occurrence that allocated user days are loaned or borrowed
- Both of the licensed outfitters named on this form understand that by this transfer the donor forfeits the right to utilize transferred user days on the specified rivers or river sections on the date specified on this form
- Borrowed allocations may be used only on rivers or river sections for which they were originally allocated
- All licensed outfitters shall establish and maintain a reference numbering system for transferring allocated user days. Each transfer shall be numbered in consecutive order, starting with the number 1 for the first user day transfer of the season, then the number 2 for the second transfer, and so on.
- This form may be faxed to DNR -- Fax Number 304-558-1170

Donor Information:

Reference Number: _____

Company Name: _____

License No. from which allocations are being transferred: _____

River or River Segment from which allocations are being transferred: _____

Date on which loaned allocations will be used: _____

Name (print) _____

Signature _____

Borrower Information:

Reference Number: _____

Company Name: _____

License No. to which allocations are being transferred: _____

River or River Segment to which allocations are being transferred: _____

Date on which loaned allocations will be used: _____

Name (print) _____

Signature _____